

# SUMMONS

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**Meeting:** Council

**Place:** Council Chamber, County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Tuesday 21 May 2019

**Time:** 10.30 am

**Councillors are reminded to sign the attendance book before entering the Council Chamber**

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Please direct any enquiries on this Agenda to Stuart Figini, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

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## **Recording and Broadcasting Information**

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By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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## **Parking**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#). For assistance on these and other matters please contact the officer named above for details

## **PART I**

Items to be considered while the meeting is open to the public

1      **Election of Chairman 19/20**

Nominations will be sought orally from those present at the meeting. Voting will be by way of a show of hands unless at least 10 Members request the holding of a secret ballot.

2      **Election of Vice Chairman 19/20**

Nominations will be sought orally from those present at the meeting. Voting will be by way of a show of hands unless at least 10 Members request the holding of a secret ballot.

3      **Apologies**

4      **Minutes of Previous Meeting** (*Pages 7 - 92*)

To approve as a correct record and sign the minutes of the meetings of Council held on 25 March and 26 February 2019.

5      **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6      **Announcements by the Chairman**

7      **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice

of any such questions in writing to the officer named above (acting on behalf of the Executive Director) no later than 5pm on **14 May 2019**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

8 **Petitions**

8a) **Petitions Received**

No petitions have been received for this meeting.

8b) **Petitions Update** (*Pages 93 - 96*)

A report on petitions received since the last ordinary meeting of Council.

### **BUDGET AND POLICY FRAMEWORK**

9 **ICT and Digital Strategy** (*Pages 97 - 122*)

To receive a report from the Executive Director.

### **ITEMS FOR COUNCIL**

10 **Allocation of Seats on Committees to Political Groups and Appointment of Committees** (*Pages 123 - 148*)

10a) **Appointment of Committees and Review of Allocation of Seats on Committees to Political Groups**

10b) **Appointment of Councillors to Committees**

10c) **Appointment of Chairmen and Vice-Chairmen of Committees**

10d) **Appointments to the Dorset and Wiltshire Fire and Rescue Authority**

11 **Proposed Changes to the Constitution** (*Pages 149 - 198*)

To consider a report from Ian Gibbons, Director of Legal, Electoral and Registration Services and Monitoring Officer on changes to the constitution.

## **ANNUAL REPORTS AND COUNCIL UPDATES**

12 **Overview and Scrutiny Annual Report**

Councillor Graham Wright, Chairman of the Overview and Scrutiny Management Committee will present the Annual Report of the Committee for 2018/19 (*to follow*).

## **COUNCILLORS' MOTIONS**

There have been no notices of motion submitted for this meeting.

## **OTHER ITEMS OF BUSINESS**

13 **Urgent Executive Decisions taken by Cabinet** (*Pages 199 - 204*)

Report by Robin Townsend, Director Corporate Function, on an urgent decision taken by Cabinet in the period 1 May 2018 – 14<sup>th</sup> May 2019.

## **MINUTES OF CABINET AND COMMITTEES**

14 **Minutes of Cabinet and Committees**

- a. The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the [Minute Book](#).
- b. The Chairman will refer to Cabinet and each Committee in turn:
  - i. The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.
  - ii. Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.
- c. Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.
- d. Councillors will be given an opportunity to raise any questions on the minutes of the Wiltshire and Swindon Fire Authority available [here](#).

## **Councillors' Questions**

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of the Executive Director) not later **than 5pm on Tuesday 14 May 2019**.

Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

**The next ordinary meeting of Council is scheduled for 9th July 2019.**

## **PART II**

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**

**None**

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